

## The Lyceum School – Fire Risk Assessment

Significant Hazards	People who are at risk from hazards	Existing Controls and risks not adequately controlled	What further action is needed?
<p><u>Ground floor – Early Years Unit /Office/Entrance Hall</u></p> <p>Use of electrical equipment and storage/use of paper</p>	<p>Staff/pupils/visitors</p>	<p>-Electrical supply turned off when not required.                      -Appropriate storage of paper and management of waste paper.                      -Area fully alarmed.                      -Evacuation procedure/alarm point in entrance hall.</p>	<p>Low risk</p>
<p><u>Ground floor – Gallery/ Music Rooms/Storage cupboards</u></p> <p>Area used for whole school assemblies with visitors – need for efficient evacuation in an emergency.</p>	<p>Staff/pupils/visitors</p>	<p>-2 clearly marked emergency exits with standard escape signs.                      -Area fully alarmed and covered by emergency lighting.</p>	<p>Low risk</p>
<p><u>Ground floor – Courtyard (play area)/Costume store/ Main staircase</u></p> <p>Undetected fire in costume store</p>	<p>Staff/pupils/visitors</p>	<p>-turn off ignition source (lighting) whenever possible.                      -detector alarm fitted.</p>	<p>Low risk</p>
<p><u>Rear landing/Emergency Exit Door and Staircase</u></p> <p>Emergency staircase not available during evacuation due to fire in area below stairs caused by main fusebox.</p>	<p>Staff/pupils/visitors</p>	<p>-no combustible material stored beneath stairs.</p>	<p>Low risk                      Action point: Mains electric Circuit box to be encased.</p>

## The Lyceum School Fire Risk Assessment (Continued)

<p><u>Basement Classrooms/Offices</u></p> <p>Use of electrical equipment and storage/use of paper</p>	<p>Staff/pupils/visitors</p>	<p>-Electrical supply turned off when not required.                      -Appropriate storage of paper and waste paper management.                      -Area alarmed.</p>	<p>Low risk</p>
<p><u>Basement – Staff Room/Pupil Sick Bay</u></p> <p>Extra electrical equipment including cooker.</p>	<p>Staff/pupils/visitors</p>	<p>-Electrical supply turned off when not required.                      -Fire blanket kept near cooker.</p>	<p>Low risk</p>
<p><u>Basement – Café (lunch room)/ Storage cupboard</u></p> <p>Electrical equipment and storage of craft materials/paint.</p>	<p>Staff/pupils/visitors</p>	<p>-Electrical supply turned off when not required.                      -Electrical supply and storage area at opposite ends of room.                      -Area alarmed – fire extinguishers stored nearby.</p>	<p>Low risk</p>