

7a. Child Friendly Safeguarding Policy

The Lyceum School is our school and we want it to be a safe place. Our school has a safeguarding policy for staff, families and governors. This child friendly policy is designed for you, the children.

We created this policy to help you decide what might be a 'problem' and where to get help and support. There may be times when you want to talk to someone in school about a problem that might be upsetting you. We have people in school who are specially trained to help you, it is important that you know where to get help if you are worried or unhappy about something. All the adults at The Lyceum will do everything they can to make sure that you are healthy, safe and happy. At The Lyceum, we respect you, we listen to you and we help you protect your rights. We teach you how to recognise the risks in different situations and how to protect yourself and stay safe.



Safeguarding means that school staff should:

- Protect you from harm
- Make sure nothing stops you from being healthy or developing properly
- Make sure you are safely looked after
- Make sure you have the best life chances and can grow up happy and successful

How will staff try to protect you?

- We will always try to provide a safe and secure environment for you to learn and progress

- We will help to make sure that you remain safe at home, as well as at school
- We will try to make sure that you know where to get help if you are worried or unhappy about something, as we think this is important

If you need to talk:

Our Designated Lead for Safeguarding is Mrs Wyatt- this means that Mrs Wyatt has the main responsibility for making sure you are healthy, safe and happy. If Mrs Wyatt is not around, you can always find Miss Lamond or Mrs Taggart who are the Deputy Safeguarding Leads. If you need to talk about anything, however small, we will listen to you. You can also talk to any adult within the school. If you do not want to talk, you can always write your concern or worry down and hand it to a member of staff, or post it in the Worry Box in your classroom, or the dining room.



Abuse



When someone hurts you it can be called abuse. This is when someone does something to you that is harmful, unpleasant or painful, such as if:

- Someone deliberately hits you, hurts you, injures you or humiliates you in different ways
- Someone says or does something that makes you feel bad about yourself, or hurts your feelings which makes you feel scared, sad, upset or frightened
- Someone shouts, threatens, hits or hurts someone you love whilst you are around, which makes you scared, unhappy or worried
- Someone doesn't take proper care of you so you feel abandoned, lonely or neglected. You might not be able to eat or wash regularly, or you might not be able to come to school every day or on time
- Someone touches you in a way that you don't like for example touching your private parts

- Someone makes you look at things which make you feel ashamed, embarrassed, uncomfortable or guilty. They may ask you to keep it a secret or give you presents
 - Someone might send you a picture by email or to your mobile phone (if you have one) that makes you feel embarrassed or upset. They may ask you to take a picture of yourself doing something that may make you feel embarrassed and ask you to send it to them. This is never ok and you can always tell an adult at school who will listen and take you seriously.

Abuse is never ok, however small it may be, and if you are being or have been abused, you must remember - it is not your fault. You must always tell someone and they will help it to stop.

What happens next?

Sometimes a member of staff at school will need to check things with Mrs Wyatt and then, if they can deal with the issues themselves, they will.

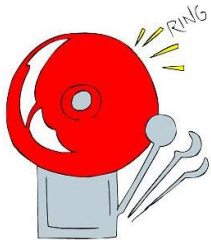


There are times though when they may need to contact other agencies for support. These may be Children's Social Care (Social Workers) or the Police. There are lots of other agencies who support children and families as well.

Staff will talk to you and explain all of this and you can ask staff questions if you are unsure about anything.

In and out of school

All of the staff at The Lyceum School will do their best to make sure the building is safe for you to learn and spend time in. We will make sure we know who everyone is in the school by asking visitors to sign in at Reception. You will always know who visitors are because they will have signed in at the front desk and will be wearing a school lanyard. People who we do not know will never be allowed to spend time with you on your own and will not be allowed to walk around the school without a member of staff.



Staff will look after you if the fire alarm goes off and you should know what to do and where to go. When you leave school to go to PE, swimming, the park or on a trip, staff will make sure they can keep you safe wherever you are going and you will be given a pink wristband to wear that has The Lyceum's contact details.

What we will do

- We will do our best to spot if there is a problem. All of the adults in school have had lessons in how to keep everyone safe
- We will work with other people (including people at home) to help protect you and solve any problems you may have
- We will listen to you if you want to talk to us and need our help. We will always take you seriously
- We will support and encourage you and will respect your wishes and views

It is important for you to know that:

- It is never your fault if someone is hurting or abusing you
- There is always someone who can help you
- If someone is hurting you, they might also be hurting someone else so it is important that you tell a responsible adult to make it stop
- Every child has a right to a happy and safe childhood

Do not be scared to tell someone straight away. We will always listen.

Tips for keeping yourself safe

Bullying -

If you think a student or a grown up is bullying you or someone you know, you must TELL.



Saying strange things to you -

If a student or a grown up says something to you, or you hear something that you do not like or that upsets you, you must TELL .

Touching you -

Your body belongs to you and not to anyone else. This means all of your body. If someone touches you on a part of your body like your bottom, chest or anywhere else you do not like, it is not ok. You must TELL.

Hitting, punching or smacking you -

If a student or a grown-up hits you, punches or smacks you or hurts you in any way, you must TELL.



Secrets -

Secrets, such as surprise parties are fun, but some secrets are not good and should never be kept. For example if someone wants to take you somewhere without your parents' permission you must tell someone.





Presents -

Presents are a good thing to get, but you should not take a present from anyone without checking with your parents first. Most of the time it will be ok, but sometimes people try to trick children into doing something they want by giving them presents (like sweets, money, phones, cigarettes or drugs and alcohol). This is sometimes called a bribe. If it does not seem right, TELL.

On the computer or your phone -

Computers and mobile phones help us all to share things and talk to our friends and family, but they can also make it easier for bullies and other people who want to hurt you or get close to you. It is important to know how to keep yourself safe on computers, tablets, phones and websites. The Lyceum School has an e-safety policy which is there to protect you. If you are unhappy with any comments or photographs you have seen on your computer or mobile, you must TELL.



			
<p>Mrs S Taggart Deputy Safeguarding Lead staggart@lyceumschool.co.uk</p>	<p>Mrs H Wyatt Safeguarding Lead headteacher@lyceumschool.co.uk</p>	<p>Miss J Lamond Deputy Safeguarding Lead jlamond@lyceumschool.co.uk</p>	<p>Professor M Bailey Safeguarding Governor mark.bailey@dukeseducation.com</p>